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| ***Kit Carson Superintendent of Schools*** |

Dear Superintendent Applicant:

Thank you for your interest in the superintendent position for the Kit Carson School District. Please provide the following completed application file **by January 15, 2025**:

1. **A COMPLETED APPLICATION FORM** – Answer ALL questions, including the request for reference contact information and the Superintendent-specific questions. A resume does not replace this form.
2. **A LETTER OF INTEREST** – Include why you desire this position and what qualities make you an excellent candidate.
3. **A CURRENT RESUME**

***Submit all completed application materials together and return:***

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| ***By mail to:***  Kit Carson School District R-1  c/o Robert Framel, Superintendent  102 West 5th Avenue  PO Box 185  Kit Carson, CO 80825  *Mailed applications must be* ***received*** *by January 15.* | ***OR by email to:***  [**Robert.Framel@kcsdr1.org**](mailto:Robert.framel@d11.org) |

**THE HIRING PROCESS:**

Once your application is complete, it will be screened for qualifications and the needs of the position. Should your application meet all of these requirements, you may be contacted for an interview. **Most communication will be done through email**.

Thank you for your interest in the KIT CARSON WILDCATS!

Robert L Framel

Robert L. Framel

Superintendent

719-962-3219  
Robert.Framel@kcsdr1.org

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| ***Kit Carson Superintendent of Schools*** |

**PERSONAL INFORMATION:** (Please Print)

Name: Click or tap here to enter text.

Address: Click or tap here to enter text.

E-Mail: Click or tap here to enter text. Cell Phone: Click or tap here to enter text.

**EMPLOYMENT HISTORY:** (Start with most recent employer)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Business/School (City/State) | Supervisor & Phone # | Job Description | Employed  From/To | Salary | Reason for Leaving |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
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**CERTIFICATION/LICENSURE:**

1. Are you a certified principal or superintendent in Colorado?

Y:\_ Exp. Date Click or tap here to enter text. N:

1. Please list any other licenses/certifications that are current: Click or tap here to enter text.

**EDUCATION:** (Start with most recent institutions attended)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| College/University/High School | City/State | Major/Minor | Attended  From/To | Degree |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
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**EMPLOYMENT QUESTIONS:** (if yes, explain)

1. Have you ever had a teaching/principal/superintendent license revoked or suspended? Click or tap here to enter text.
2. Have you ever failed to be rehired, been asked to resign a position, resigned to avoid termination, or terminated from employment? Click or tap here to enter text.
3. Do you have any pending criminal or moving traffic violations? Click or tap here to enter text.
4. Have you ever pleaded guilty or been convicted of a felony? Click or tap here to enter text.

**REFERENCES:**(List the names of two people with whom you have worked. Include both work and home/cell numbers.)

1. Name: Click or tap here to enter text. Relationship: Click or tap here to enter text.

Name of Business/School: Click or tap here to enter text. E-mail: Click or tap here to enter text.

Address: Click or tap here to enter text. Phone(W): Click or tap here to enter text.

Phone(H): Click or tap here to enter text.

1. Name: Click or tap here to enter text. Relationship: Click or tap here to enter text.

Name of Business/School: Click or tap here to enter text. E-mail: Click or tap here to enter text.

Address: Click or tap here to enter text. Phone(W): Click or tap here to enter text.

Phone(H): Click or tap here to enter text.

**SUPERINTENDENT QUESTIONS:**

1. Describe the role(s) of a superintendent in a small rural district. Click or tap here to enter text.
2. Explain your thought process for prioritizing spending and budget allocation in a small rural district. Click or tap here to enter text.
3. How will you ensure positive communications and relations with the Board of Education while supporting them in making informed decisions that benefit the district? Click or tap here to enter text.

***WILDCAT PRIDE!***